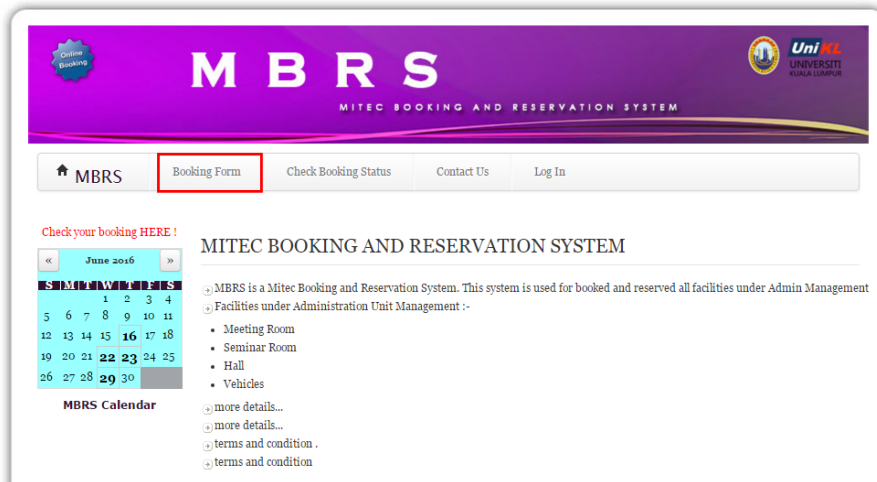
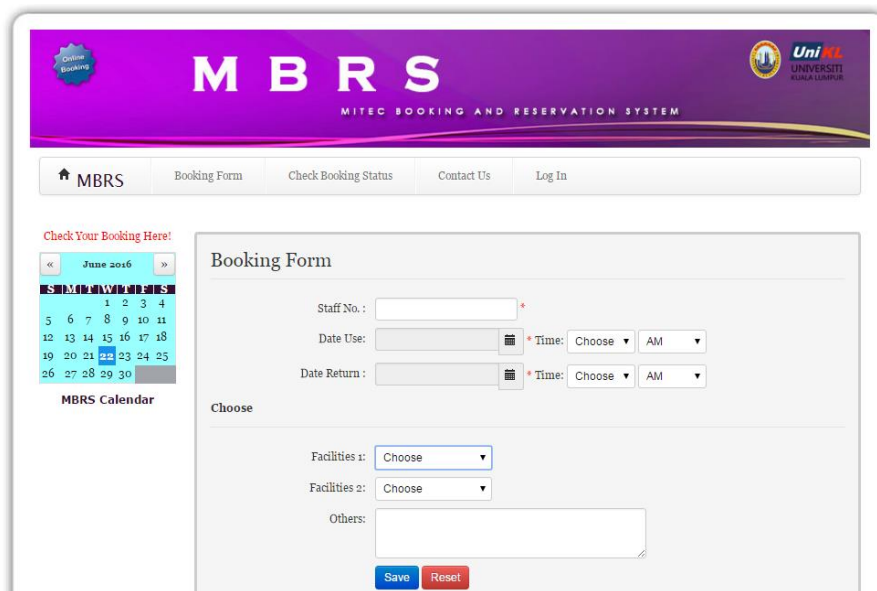


1)



Click Booking Form button to make a booking.

2)



Insert all related information , is either user want to book room, vehicle or IT equipment and click Save button to submit your booking.

MBRS USER MANUAL

3)

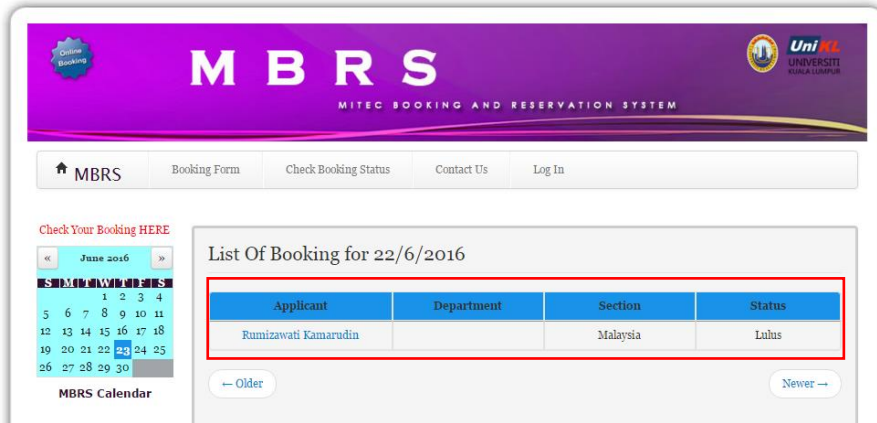
After submit booking, user will be provide with booking reference No. User have to insert this No. into the provide space and click button check.

4)

Bold number in calendar means there is a booking on that day. But, other user still manage to make a booking on the same date with different time and facilities. User can click on the bold number to get further information.

MBRS USER MANUAL

5)

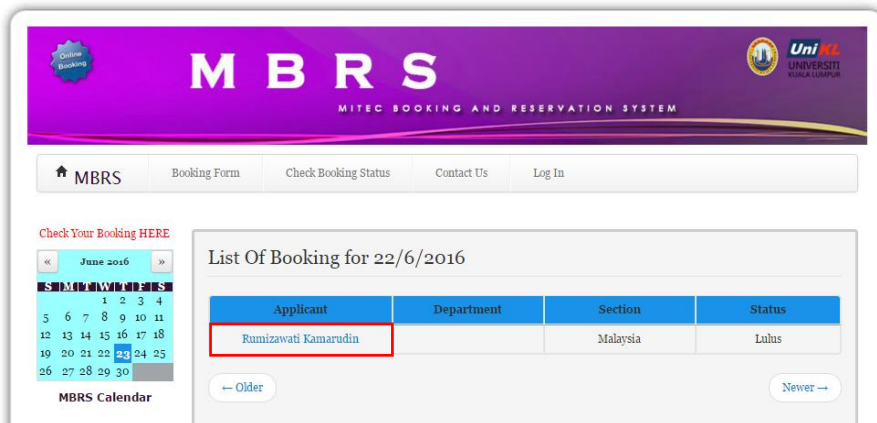


The screenshot shows the MBRS (MITEC BOOKING AND RESERVATION SYSTEM) interface. At the top, there is a navigation bar with the MBRS logo and the UniKL logo. Below the navigation bar, there is a menu with options: Home, Booking Form, Check Booking Status, Contact Us, and Log In. On the left side, there is a calendar for June 2016. The date 22 is highlighted in bold. On the right side, there is a section titled "List Of Booking for 22/6/2016" which contains a table with the following data:

| Applicant | Department | Section | Status |
|----------------------|------------|----------|--------|
| Rumizawati Kamarudin | | Malaysia | Lulus |

Once user click the bold number it will display the list of booking on that date. (Refer image)

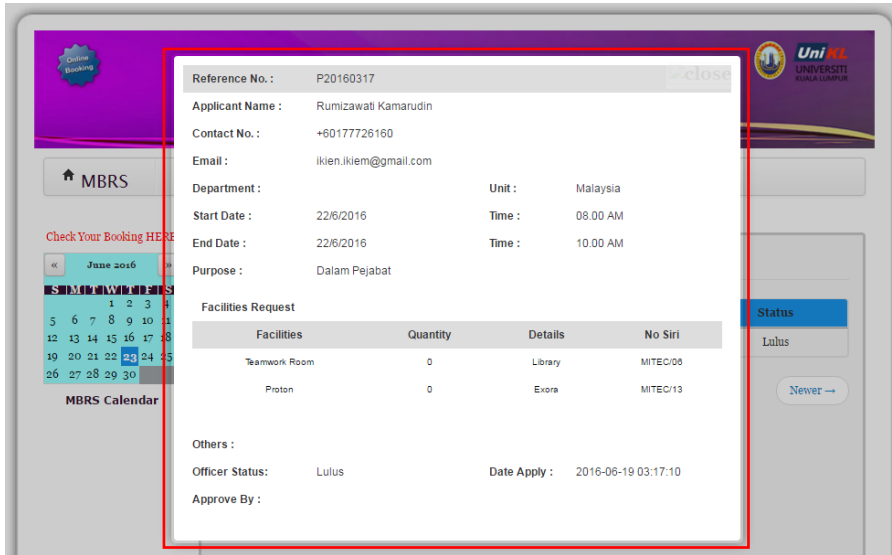
6)



The screenshot shows the MBRS interface, similar to the previous one. The date 22 is highlighted in bold on the calendar. The table in the "List Of Booking for 22/6/2016" section is the same as in the previous image, but the "Applicant" cell for "Rumizawati Kamarudin" is highlighted with a red border, indicating it is clickable.

User can click at the applicant name to see the booking details.

7)



When user click at the applicant name ,it will display facilities booking for each user.