



**UNIVERSITI KUALA LUMPUR**  
Malaysian Institute of Industrial Technology  
UniKL – MITEC

**APPEAL TO ADD SUBJECT FORM**  
(For more than 12 credits or more than allowable credits)

**Section A (Student Particular)**

Name : \_\_\_\_\_  
Student ID : \_\_\_\_\_ NRIC : \_\_\_\_\_  
Institute : \_\_\_\_\_  
Programme : \_\_\_\_\_ Semester : \_\_\_\_\_  
Academic Results: GPA \_\_\_\_\_ CGPA \_\_\_\_\_

**Section B (Subject Registration Details)**

Total Credits currently registered: \_\_\_\_\_

**Subjects to Add:**

NO	CODE	SUBJECT	CREDIT
1			
2			
<b>TOTAL CREDITS</b>			

Briefly describe reasons for your application

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section C (Recommendation by Academic Advisor)**

Total Credit to Graduate  Signature: \_\_\_\_\_  
Total Credit balance  Name : \_\_\_\_\_  
Date : \_\_\_\_\_

Briefly describe reasons for your recommendation

**Section D (Approval by UniKL MITEC)**

**Verify (Head of Section)**

Verified   
Not Verified   
Sign : \_\_\_\_\_ Date \_\_\_\_\_  
Name :

**Approval (Dean)**

Approved   
Not Approved   
Sign: \_\_\_\_\_ Date : \_\_\_\_\_  
Name :

**Section D (Records)**

1. Add Status (check clashing)  Action taken by :  
2. Inform Student  Name :  
3. Filling  Date :

(Attachment: Subject Planning and Study Planner)