



# INTERNAL MEMORANDUM

## ACADEMIC SERVICES SECTION, UNIKL MITEC

To	:	ALL STUDENTS AND STAFF OF UNIVERSITI KUALA LUMPUR - MITEC
From	:	HEAD OF ACADEMIC SERVICES SECTION
C.C.	:	DEAN, DEPUTY DEANS, HEAD OF SECTIONS AND HEAD OF DEPARTMENTS
Date	:	23 <sup>rd</sup> APRIL 2020
Subject	:	<b>ADJUSTED JANUARY SEMESTER OF UNIKL ACADEMIC CALENDAR 2020 DUE TO CMO (COVID-19 PENDAMIC)</b>

Assalamu'alaikum and Salam Sejahtera,

1. The decision of UniKL Senate on Adjusted January Semester of the UniKL Academic Calendars 2020 in its meeting No 2/2020 on 9 April 2020, the Institute Management Meeting No. 4/2020 dated 13th April 2020 and the Internal Memo from Academic Management Division to all students of Universiti Kuala Lumpur dated 23<sup>rd</sup> April 2020 related to the above matter is referred.
2. The summary of important dates and activities is as per shown in Table below.

Semester	January semester 2020 (current)	Duration	Adjusted January semester 2020	Duration
Activity	Dates	Day/ Week	Dates	Day/ Week
New Intake Registration	2 February 2020	1 day	2 February 2020	1 day
Welcome & Orientation Week	3 Feb -7 Feb	1 Week	3 Feb -7 Feb	1 week
Lessons	9 Feb - 9 April	9 Weeks	9 Feb - 17 March	5 weeks
Mid Semester Break	12 April-17 April	1 Week	13 March - 3 April	3 Weeks
Lessons	19 April - 11 June	8 Weeks	6 April - 11 June	10 Weeks
Revision	13 June -17 June	5 days	12 June - 17 June	5 days
Final Exam	18 June-1 July	2 Weeks	18 June – 1 July	2 Weeks
End of Semester Break	2 July -17 July	2.5 Weeks	2 July -17 July	2.5 weeks

3. The alignment was made for UniKL MITEC's Academic Operational Calendar 2020 to include the main campus activities, dates for final exams and public holidays which the off/rest day for Johor is on Friday and Saturday.
4. The period from 16 March to 3 April 2020, has considered as Mid Semester Break.
5. The period from 5 April until 15 April 2020 has identified as familiarization period for teaching and learning via online modes.
6. There is **No final examination for the January semester 2020**. The final examination weeks shown in the summaries may be utilized for the distribution and submission of alternative assessments.

Thank you.

*Hawa Tamat*

Manager  
Academic Services Section  
UniKL MITEC